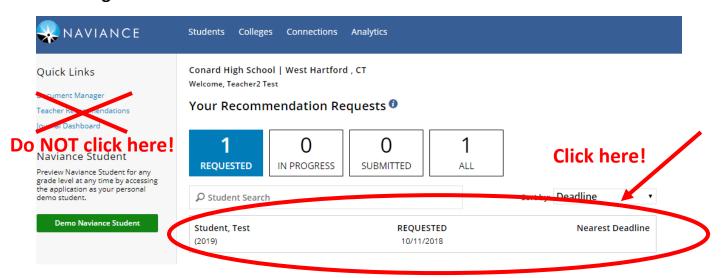
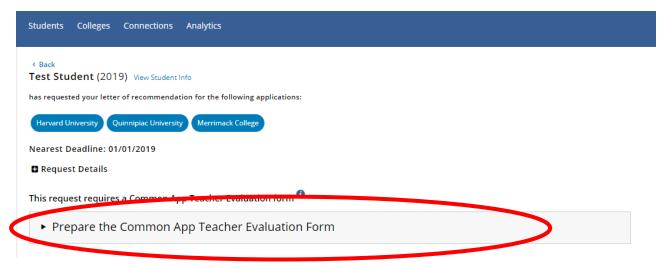
Naviance Teacher Letter of Recommendation Process

1. Log in and click on student's name.



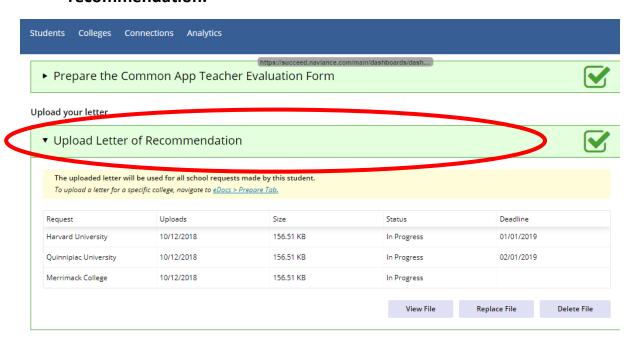
2. Click on "Prepare the Common App Teacher Evaluation Form."



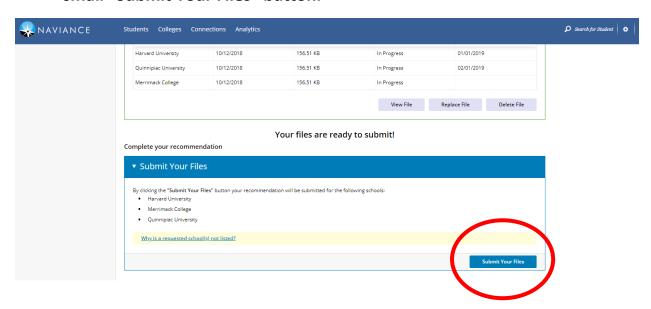
3. Complete the required fields in the Teacher Evaluation Form and SAVE.

This request requires a Common App Teacher Evaluation form 🕶			
	▼ Prepare the Common App Teacher Evaluation Form		
	Common Application Teacher Evaluation		
	All fields marked (*) are required.		
	Applications:	All Application	
	Background Information		
	How long have you known this student and in what context? *		

4. Click on "Upload Letter of Recommendation" and upload your letter of recommendation.



5. Once your letter is uploaded, click on "Submit Your Files." Then click the small "Submit Your Files" button.



6. Congratulations! You're done!